



Aeromedical Society of Australasia Professional Development Scholarship

Guidelines

The ASA Professional Development Scholarship is only available to members who are financially current 'private' members. The scholarship is to provide an opportunity for financial assistance for attendance at a relevant professional development activity.

Specific Objectives:

1. To provide private members of the Society with the opportunity for professional development by attending a relevant international conference or undertaking a professional development programme (eg a study tour or visiting programme).
2. Following attendance at the approved event, the recipient is to report back matters of relevance to the Society from the conference or professional development programme.
3. To promote awareness of the Society internationally through acknowledgement of its role and support of the scholarship.

General Information

Funding is available for:

- Attendance at an appropriate/relevant national or international conference OR
- Attendance at a relevant/appropriate CPD activity that may include a personal or group programme or study tour (for example researching a particular subject, attending a specific course or visiting specific services). Attendance at an international conference may be part of the programme in which case the guidelines for conferences also applies.
- The scholarship of \$3000.00 may be split between more than one successful applicant OR
- The full scholarship of \$3000.00 is awarded to one successful applicant only

Applications close 31 July.

Decision announced at the ASA's Annual Conference.



Eligibility

1. The applicant must be a current financial private member of the Aeromedical Society of Australasia
2. The Society encourages the successful applicant to remain a financial private member

Selection Criteria

The scholarship will be awarded on the recommendation of the scholarship sub-committee who will assess each application and make recommendations to the Committee. The scholarship sub-committee will make a determination based on the number and quality of applications, these guidelines and the financial position of the Society as to the appropriate allocation of grant monies

Selection criteria will include responses to:

- Relevance of the proposed activity.
- How the scholarship will benefit you in furthering your career in the aeromedical area.
- Demonstration of your commitment to the aeromedical industry.
- How the scholarship will promote ASA and provide benefit to other members.

Conditions of the Scholarship

1. Scholarships are not to be used as salary.
2. Scholarships are not available for retrospective funding or for attendance at the Society's annual scientific meeting.
3. The conference must be of international repute and relevant to the Society's business.
4. If a paper is being presented it must refer to the Society, include the Society's logo and objects, acknowledge assistance from the scholarship and be approved by the Society's Committee.
5. If the applicant is representing an organisation they should have the support of the Line Manager.
6. If the member is presenting at a conference the ASA Committee or its scholarship reviewer/s will initially review the abstract of the paper for a preliminary decision. (This process may result in either approval pending final review of the full paper or non-approval).
7. The complete paper and presentation will be reviewed by the scholarship reviewer/s who will make recommendations to the Committee.
8. The final decision will be made by the Society's Committee and no correspondence will be entered into.
9. It is the responsibility of the applicant to secure the acceptance of the paper at the relevant conference. The submission of the paper to the conference organising committee is independent of the scholarship application.
10. The applicant is responsible for travel, accommodation and insurance arrangements.
11. The applicant must provide a post activity report that may be included as per the guidelines outlined.
12. The successful applicant(s) will be notified in writing.



Application Process

1. Applications must use the ASA "Professional Development Scholarship Application Form".
2. The application form must be accompanied by supporting documentation, and clearly articulate the cost breakdown of their proposal.

Supporting Documentation:

The following supporting documentation is required:

- a. Copy of applicant's Curriculum Vitae.
- b. Current registration / practicing certificate.
- c. Conference registration brochure or call for abstracts brochure.
- d. Conference paper abstract (if the applicant is presenting at the conference).
- e. Process proposed for insurance.

See ASA website (www.aeromedaaustralasia.org) for details and application forms.

Applications should be forwarded to: The Secretary
Aeromedical Society of Australasia
Locked Bag 1001
Georges Hall NSW 2198 AUSTRALIA
Or via e-mail: secretary@aeromedaaustralasia.org

Post Conference / Aeromedical Professional Development Activity Report

The ASA member who is granted a professional development scholarship must provide a written report of the conference or professional development programme to the Committee Secretary of ASA within four (4) weeks of the conference/programme having been attended

This report should include a report on information gained from the conference / aeromedical professional development programme including, for example:

- Developments in the international aero-medical sector.
- New products or services.
- Information relevant to ASA and aeromedical services.
- Details of any post conference in-service or other training conducted as a result of the conference.
- Recommendations for future aeromedical conferences / aeromedical professional development programmes.

This report or a summary of it may be included in the ASA Newsletter or website.